

**Anekant Education Society's
Anekant Institute of Management Studies (AIMS), Baramati**

10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	Yes Please Refer IQAC Register 2018-19


Dr. A. Y. Dikshit
IQAC Coordinator




Dr. M. A. Lahori
Director

**Anekant Education Society's
Anekant Institute of Management Studies (AIMS), Baramati**

COMMITTEE FORMATION

IQAC Committee (A.Y. 2018-19)		
IQAC Advisory Board		
Sr. No.	Name	Designation
1	Mr. Milind Shah (Wagholikar)	Secretary – AIMS Baramati
2	Dr. C. V. Murumkar	Principal T. C. College Baramati
3	Dr. Shashi Thakur	Social Worker & Sr. Mgmt. Consultant - Pune
4	Mr. R. M. Jain	Sr. Quality Consultant - Aurangabad
5	Mr. S. S. Bhanwase	ERP & ICT Consultant - Pune
6	Dr. Madhav Pol	Sr. Teacher & Trustee – Art of Living - Bangalore
Steering Committee		
Sr. No.	Name	Designation
1	Dr. M. A. Lahori	Director & Chairman
2	Dr. A. Y. Dikshit	IQAC Coordinator
Members		
Criteria No.	Criteria	Criteria Heads
1	Curricular Aspects	Dr. V. N. Sayankar
2	Teaching-Learning and Evaluation	Dr. T. V. Chavan
3	Research Innovation Extension	Dr. U. S. Kollimath
4	Student Support and Progression	Prof. S. S. Badave
5	Infrastructure and Learning Resources	Prof. P. V. Yadav
6	Governance, Leadership and Management	Prof. S. S. Khatri
7	Institutional Values and Best Practices	Dr. D. P. More
Working Committee		
Sr. No.	Name	Designation
1	Prof. M. A. Vhora	Head (Assistant to IQAC Coordinator)
2	Prof. S. S. Jadhav	Member
3	Mrs. P. D. Hanchate	Librarian
4	Mr. V. D. Shinde	O.S.
5	Prof. S. M. Beldar	Accounts
Stakeholder Representation		
Sr. No.	Name	Designation
Student Representative		
1	Ms. Nikita Gholap	MBA I Year
2	Mr. Shahrukh Pathan	MBA II Year
Parent Representative		
1	Mr. Sham A. Radde	Service – MSRTC MIDC
2	Mr. Milind Pitake	Deputy Manager – Piaggio Vehicles Ltd Baramati
Alumni Representative		
1	Ms. Sanika Doshi	General Services Officer – HR Ferrero India Ltd
2	Ms. Ruchali Jagtap	HR Executive – SDDPL Baramati
Corporate Representative		
1	Mr. Umesh Dugant	Plant Head – HR Ferrero India Ltd
2	Ms. Savita Garud	Team Leader HR – SDDPL Baramati

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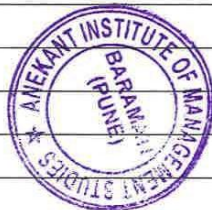
Date :- 2nd July 2018

VENUE :- Board Room

Day :- Monday

Time :- 10 AM.

- ① To confirm the correctness of the constitution of the IQAC Committee.
- ② To decide initiatives of IQAC for quality enrichment.
- ③ To learn & discuss the performance required for first cycle accreditation.
- ④ To decide the formations of clubs, cells & committees at the Institute.
- ⑤ To decide the date of next meeting in which action taken report will be analysed.



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➤ Action taken report of previous meeting was studied and improvements were analysed.

➤ It was decided that target for NAAC accreditation will be of "A" Grade. To achieve this following initiatives are planned :-

- (i) To develop a rigorous and flexible work culture.
- (ii) To initiate work from Home and Home visits of students.
- (iii) To work rigorously on extension activities & create a best practice out of it.
- (iv) To Initiate ISO Audit and get certified internationally.
- (v) To initiate Green Audit and get certified from recognised auditors.
- (vi) To undertake development of LMS from local vendor and implement it for teaching-learning.
- (vii) To undertake website development by tie-up with experts from Pune.
- (viii) To make sure CSR submission is quick and before time.
- (ix) To keep data and files in systematic, numbering, colour coding and well indexed for NAAC purpose.



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- invite them for the same.
- (XI) To invite SPV. Pune University and DFE. Maharashtra representative during NAAC visit.
 - (XII) To Keep attractive Boards and maintain the campus ready for NAAC visit.
 - (XIII) To have mock testing through experts before Peer team visit.
 - (XIV) To Keep video-recording of the Peer team visit; and important Feedbacks received during the course of the year activities.
 - (XV) To complete NAAC first cycle accreditation and review the performance from external expert. For discussions in next year meeting.
- 3) Next meeting was decided to be scheduled post NAAC accreditation.

Dr. A.Y. Dikshit
IQAC Coordinator



Dr. M.A. Kabani
DIRECTOR

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Date :- 10th May 2019 Venue :- Board Room
Day :- Friday Time :- 10 AM

- 1) To discuss & review quality initiatives mentioned in last meeting.
- 2) To discuss on actions taken with respect to points as decided in last meeting.
- 3) To learn from the expert advice with respect to first cycle of NAAC accreditation.
- 4) To plan next academic year initiatives for quality improvement.
- 5) To decide the date of next meeting of J.Q.A.C as per new norms of its constitution as required by NAAC / NBA.



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ACTION TAKEN REPORT ON
PREVIOUS MEETING

➤ As discussed in previous meeting the Action taken report is as below :-

- (i) Work culture change was initiated where faculty and staff were called early and flexible but disciplined schedules were maintained.
- (ii) Students Home visits to over 16 first and second year students were conducted. In these visits student's performance was explained to parents by the mentor and further suggestions for gradual improvements were discussed.
- (iii) MoUs and collaborations were strengthened and activities in form of extension services were initiated this year.
- (iv) ISO and Green Audit was completed. Along with this permanent affiliation with affiliated Pune University was achieved.
- (v) Development of LMS was done through local vendor. It was used in teaching and learning. The feedback was analysed and improvements have been noted.
- (vi) Development of Website has been done from experts at Pune. AIMS has developed a full fledged - vibrant & dynamic



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has been done prior to NAAC visit of peer team.

(viii) University Representative and DTE - Maharashtra representative visited our Institute on occasion of NAAC visit of peer team.

(ix) Complete repainting, renovation and new boards were placed prior to NAAC peer team visit making our campus beautiful and eco-friendly.

(x) Two NPDC-NAAC trainings from experts were arranged for all faculty and staff members. We also visited Institutes in Pune and Karnataka to prepare faculty and staff for the NAAC visit and CSR submission was done timely.

(xi) Complete video-recording of NAAC peer team visits have been done. Also feedback in audio-video format have been maintained for all events at AIMS in this academic year.

(xii) We received B++ grade with 2.93 points in first cycle assessment. This performance was reviewed by management and external experts. They congratulated AIMS for this achievement. Suggestions of improvements have also been recorded.

2) The learnings from external experts mainly focus on strengthening the Training and Placement Cell and its activities. It is mentioned to improve Alumni and industry connect.

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3) Initiatives for overall academic performance

(i) IQAC will be paperless and work will be done through emails.

(ii) Students' quality will be enhanced by use of media centre, blended courses, and flip learning methods.

(iii) E-content development will be the focal point of teaching, learning process.

(iv) Student and faculty exchange programs will be initiated.

(v) E-Book publications in-house with ISBN numbers will be initiated. Also faculty will be encouraged to participate in conferences and publish papers in reputed journals.

(vi) Enhancing quality work in events, internal AAA audit for quality enhancement.

→ The next meeting will be scheduled within 3 months and review of the actions taken of decided initiatives will be done. For the next meeting new constitution of NAAC committee will be done as per norm of NAAC/NBA accreditation Agency.

Dr. A. Y. Dikshit
IQAC Coordinator



Dr. M. A. Mahesh
DIRECTOR